



2024-2025

BUDGET ADJUSTMENT REQUEST FORM - ENROLLMENT HOURS

Name _____ ID# _____

You may be eligible to obtain additional student loan assistance. *This adjustment will increase your Federal Unsubsidized or Federal Graduate PLUS loan if you have already borrowed the maximum Unsubsidized Stafford loan for the academic year.*

This form is to be used solely for increasing a student’s Cost of Attendance (COA) budget due to increased **Enrollment Hours**. Please complete this form in its entirety and return it, signed and dated to the Office of Financial Aid. Our office reserves the right to require additional documentation when necessary. *An offer of additional student loan assistance is not guaranteed. Each COA adjustment is reviewed on a case-by-case basis.* Budget increase requests will be processed within 2 weeks of the Office of Financial Aid receiving your completed form; you will receive an email notification when your revised financial aid award is ready for you to view on at portal.iit.edu.

****Note:** If approved, the amount you request (minus [Origination Fees](#)) will be disbursed equally, among the Fall and Spring semesters.

ELIGIBILITY: *A continuing student’s Cost of Attendance (COA) budget is based on the minimum credit hours required of your program from a financial aid perspective (12 hours for both Fall and Spring semesters for day students and 6 hours for both Fall and Spring semesters for evening division students).* If you are enrolled or if you intend to be enrolled in additional credit hours for a given semester, you may be eligible for additional financial aid. Please provide your Enrollment Hours for both semesters below:

- **If your enrollment for Fall and Spring varies greatly, please plan accordingly, as your refund amounts will be different.**
- **If you do not register for your intended enrollment for one or both semesters, your financial aid may be affected and your anticipated refund amount will be different.**

ENROLLMENT HOURS

FALL: _____ SPRING: _____

REQUESTED LOAN AMOUNT: \$ _____

To determine your additional financial aid eligibility, add the total number of credit hours you plan on taking above **12** (day division) or **6** (evening division) for each semester (see description in “ELIGIBILITY” above) then multiply that number by your tuition rate per credit hour. (You can find this on our website: <https://kentlaw.iit.edu/law/admissions/financing-your-education/tuition-fees>)

For Example: Fall = 14 credits; Spring = 14 credits - Additional total credits above 12 for both semesters = **4**; Tuition per credit hour = \$1730 – [$\$1730 \times 4 = \6920]

STATEMENT OF CERTIFICATION

I certify that the information that I provide to the Office of Financial Aid is true and correct. If I purposely give false or misleading information, I will be reported to the Department of Education and may lose financial aid eligibility.

Student signature _____ Date _____

I have read all the terms and conditions on this form. (Required)